

OFFICE OF CONTROLLER OF EXAMINATIONS
Guru Angad Dev Veterinary and Animal Sciences University, Ludhiana

EXPRESSION OF INTEREST (EOI)

for

Designing & Development of Examination Result Software

OFFICE OF CONTROLLER OF EXAMINATIONS

Guru Angad Dev Veterinary and Animal Sciences University, Ludhiana

INVITATION FOR EXPRESSION OF INTEREST

Memo No. COE/2025/3907

Dated: 21-02-2025

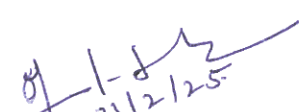
1. Office of Controller of examinations, Guru Angad Dev Veterinary and Animal Sciences University, Ludhiana invites expression of interest (EOI) from eligible firm/agency/organization for designing and development of examination result software to conduct examinations and compile the result of different undergraduate and diploma programmes.
2. Interested Firm/Agency/Organization can download EOI document from University Website www.gadvasu.in
3. EOI must be submitted in a sealed envelope at below mentioned address. **Last date for submission of EOI is 17.03.2025 up to 4.00 PM.**

Office of Controller of Examinations

Guru Angad Dev Veterinary & Animal Sciences University

Ludhiana-141004 (Punjab)

Applicants fulfilling the qualifying criteria will be invited for presentation and subsequently shortlisted for bid document.


Controller of Examinations
Controller of Examinations
Guru Angad Dev Veterinary &
Animal Sciences University
Ludhiana.

Note:

University reserves the right to cancel this request for EOI and/or invite afresh with or without amendments, without liability or any obligation and without assigning any reason. Information provided at this stage is indicative and University reserves the right to amend/add further details in EOI.

Brief about scope of work: Office of Controller of Examinations conducts examinations and compiles the result of following undergraduate and diploma courses.

1. B.V.Sc. & A.H. programmes of COVS, Ludhiana, COVS Rampura Phul and KCVAS Amritsar.
2. B.Tech. (Dairy Technology) programme of College of Dairy and Food Science Technology Ludhiana
3. B.Tech. (Food Technology) programme of College of Dairy and Food Science Technology Ludhiana
4. B.F.Sc. programme at College of Fisheries, Ludhiana
5. B.Tech (Biotechnology) at College of Animal Biotechnology, Ludhiana.
6. *B.Voc.* (Integrated Farming and Entrepreneurship).
7. Diploma in Veterinary Science and Animal Health Technology at COVS, Rampura Phul, Veterinary Polytechnic and Regional Research Training Centre, Kaljharani, and Baba Hira Das ji College of Veterinary Pharmacy, Badal.

The primary objective of the work is to design and develop software for compilation of result (both internal and external) pertaining to above mentioned courses and maintenance of software as per agreed terms and conditions. Software should have the provision to add programmes/colleges and to accommodate any change in pattern of examination (Annual/Semester) in future.

Venue & Deadline for submission of proposal: Proposal in its complete form in all aspects as specified in EOI must be submitted at the address specified herein earlier. In exceptional circumstances deadline for submission of proposals may be extended by issuing an amendment to be made available on University website (www.gadvasu.in).

Format of Submission of EOI:

EOI is to be submitted in the manner prescribed below on letter head of firm/company/organization:

- a) Organizational Contact Details as per Format-1
- b) Experience of the Organization as per format-2
- c) List of three (03) experts/consultants on payroll as per format -3
- d) Financial strength of the organization as per Format-4
- e) Declaration as per Format-5

Failure to furnish complete information as mentioned in EOI document or submission of proposal not substantially responsive to EOI documents in every aspect may result in rejection of proposal.

Qualifying Criteria: Following will be the minimum pre-qualifying criteria. Responses not meeting the minimum prequalifying criteria will be rejected and will not be evaluated.

Sr. No.	Pre-qualification Criteria	Supporting Compliance Document
1.	The applicant shall be a company registered under companies Act, 1956/2013, a partnership firm registered under LLP Act, 2008, startup/MSME registered organization.	Copy of Certificate of incorporation and partnership deed, MSME registration.
2.	The Applicant should be in the business of providing similar services for at least 03 years as on 01.01.2025.	Certified by Chartered Accountant (CA) of the Applicant's organization.
3.	The applicant has to be profitable and should not have incurred loss in any of the last 03 consecutive Financial Years (2021-22, 2022-23, 2023-24) .	Format 4 to be certified & validated by Chartered Accountant (CA) of the applicant's organization.
4.	The applicant should have an annual turnover of Rupees Rupees 20 lakh in each of the last 3 consecutive Financial years (2021-22, 2022-23, 2023-24) from software related services rendered in India.	CA certified document with name of CA registration number, signature and stamp.
5.	The applicant shall have executed similar services during last three financial years as follows: a.) Three similar completed services costing not less than Rs. 1 lakh each or b.) Two similar completed services costing not less than Rs. 2 lakh each Or c.) One similar completed service costing not less than Rs. 4 lakh	Copy of work order/ Contract to be enclosed including work completion certificate from competent authority of organization which gave the work order/contract.
6.	At least one similar service provided to Central Govt. /State Govt./PSUs/ Central/State or Recognized Private Universities/ central or state education boards or similar institutes.	Copy of work order/ Contract to be enclosed including work completion certificate from competent authority of organization which gave the work order/contract.
7.	The applicant should have at least 03 full time experts on its pay rolls	Certified by Statutory auditor or Chartered Accountant (CA) of the applicant's organization
8.	The applicant should not be blacklisted by Central Govt. /any state Govt. / PSU/ Govt. bodies/ Central or state Universities/ Central/State education boards.	Certificate signed by the authorized signatory
9.	PAN No./Goods and Service Tax (GST) No.	Copy of certificate to be enclosed

Evaluation Criteria and method of evaluation:

1. Screening of EOI shall be carried out as per eligibility conditions mentioned in this document and based on verification of testimonials submitted.
2. EOI will be evaluated for short listing inter alia based on their past experience of handling similar type of projects, strength of man power, financial strength of firm and proposal/presentation to the selection committee whose decision will be final.
3. Applicants, who qualify as per the eligibility conditions, will be provided a brief about the requirements of examination result software. The applicant may be required to make a presentation to a committee constituted for the purpose for showcasing proposals.
4. University will take up references and reserves the right to analyse applicant's performance elsewhere.
5. Only qualified applicant's will be invited to submit technical and financial bid in a sealed envelope. No separate advertisement will be issued.

Response:

Applicant must ensure that their response is submitted as per prescribed format and submitted in a sealed cover, as "EOI for Designing & Development of Examination Software".

Condition under which EOI is issued:

EOI is not an offer and is issued with no commitment. University reserves the right to withdraw EOI or amend any part thereof at any stage. University further reserves the right to disqualify any applicant at any stage.

Terms and Conditions:

1. The software will be the sole property of Guru Angad Dev Veterinary & Animal Sciences University, Ludhiana.(including source code and Database)
2. The firm/organization/ vendor will provide name of least one technical person in writing along with mobile number who will be the contact person for the University

Last date of Submission of EOI: The last date of submission of EOI is **17.03.2025 up to 4.00 PM.**

FORMAT 1
(To be furnished on the letter head of the organization)

Sr. No.	Organizational Contact Details	
1.	Name of Organization	
2.	Year of Establishment	
3.	Main area of business	
4.	Type of organization Firm/Company/ Partnership firm registered under the Indian Companies Act, 1956/2013 the LLP partnership Act, 2008, Startup/MSME registered organization	
5.	Whether the firm has been blacklisted by any central Govt. / State Govt. /PSU/Govt. bodies/ Central or state Universities/ Central/State education boards.	
6.	Address of the Registered Office (Website, Telephone No. & Fax & Email address)	
7.	Address of the Head Office (Website, Telephone No. & Fax & Email address)	
8.	Name & Designation of Authorized Signatory(Telephone No & Email address)	
9.	GST Number	
10	<u>Bank Account Details</u> Account Holder Name: Account Number : IFSC code : Bank Name : Bank Address :	

Enclose:

1. A copy of the certification/declaration relating to the registration of the Firm/ Agency organization
2. Undertaking in respect of Sr. No. 5 above

Certified that I/We have read the terms and conditions of the EOI and these are acceptable to me/us. I/We have attached all the supporting documents/certificate copies as required in the document.

Signature with Stamp.....

Name of Authorized Signatory.....

Designation.....

Complete Address of the Firm.....

.....

Date.....

FORMAT 2

Experience in Related Fields				
Overview of the past experience of the Organization related to software development				
Sr. No.	Items	Number of assignments during last 3 years	Order Value of Each Assignment (Enclose copy of each order and completion certificate)	Name of Client
1.	Experience in carrying out similar assignments in Government Sector			
2.	Experience in carrying out similar assignments in Public Sector/ Central/State Universities, Central/State Education Boards or similar institutes			
3.	Experience in carrying out similar assignments in Private Sector/ recognized private Universities			

Signature with Stamp.....

Name of Authorized Signatory.....

Designation.....

Complete Address of the Firm.....

.....

Date.....

Note: To be furnished on the letter head of the organization.

FORMAT 3

List of Experts on Payroll (at least 3)				
Sr. No.	Name	Designation	Qualification	Relevant Experience

Signature with Stamp.....

Name of Authorized Signatory.....

Designation.....

Complete Address of the Firm.....

.....

Date.....

Note: To be furnished on the letter head of the organization.

FORMAT 4

Financial Strength of the Organization					
Sr. No.	Financial Year	Whether profitable YES?NO	Annual Net Profit (In Rupees)	Overall Annual Turnover (In Rupees)	Annual turnover from services rendered in India (In Rupees)
1.					
2.					
3.					

Signature with Stamp.....

Name of Authorized Signatory.....

Designation.....

Complete Address of the Firm.....

.....

Date.....

Note: To be certified by the Chartered Accountant (CA) of the applicant's organization and furnished on the letter head of the organization.

FORMAT 5

Declaration

I/We hereby confirm that I/We are interested in competing for Designing and Development of Examination Result Software for Guru Angad Dev Veterinary & Animal Sciences University, Ludhiana

Signature with Stamp.....

Name of Authorized Signatory.....

Designation.....

Complete Address of the Firm.....

.....

Date.....

Note: The declaration is to be furnished on the letter head of the organization